

## **Minutes: Leesburg Tree Commission August 16, 2004**

The Leesburg Tree Commission met on Monday, August 16, 2004 at 7:30 p.m. in the lower level meeting room at 25 West Market Street, Leesburg, VA. Staff present for the meeting was Jay Banks.

### **CALL TO ORDER:**

The meeting was called to order at 7:35 p.m.

### **ROLL CALL:**

Present: Chairperson Hower  
Commissioner Griffith  
Commissioner Pritchard  
Commissioner Perry

### **ADOPTION OF MINUTES:**

Commissioner Perry made a motion to approve the minutes of July 19, 2004 as amended.

Motion: Perry  
Second: Pritchard  
Carried: 4-0-3

Chairperson Hower welcomed Commissioner Griffith to the Tree Commission.

### **PUBLIC COMMENT:**

Mr. Gary Pritchard, Ms. Julie Overman & Mr. Bruce Dewar attended the Tree Commission meeting.

Mr. Bruce Dewar stated that he wanted to talk about the Urban Forestry Master Plan RFP.

Chairperson Hower stated that they would amend the agenda to talk about that under Old Business.

Commissioner Pritchard stated that Girl Scout Sara Black wanted to plant 50 Elm trees and showed an article from the Loudoun Times Mirror regarding the 50 Elm trees that Sara Black wanted to plant in Loudoun County by May of 2005 to achieve the highest honor, the gold award from the Girl Scouts, she plans on raising \$5,000 to purchase and plant disease resisted Elm trees.

## **Minutes: Leesburg Tree Commission August 16, 2004**

Mr. Banks stated that he talked to Sara Black's mother about the project and would help.

### **OLD BUSINESS:**

Commissioner Pritchard made a motion to hold the elections at tonight's meeting.

Motion: Pritchard  
Second: Griffith  
Carried: 4-0-3

Commissioner Pritchard made a motion for Earl Hower to stay as chairman.

Motion: Pritchard  
Second: Perry  
Carried: 3-0-1

Commissioner Perry made a motion for Kathleen Pritchard to become Vice Chair.

Motion: Perry  
Second: Pritchard  
Carried: 3-0-1

Mr. Gary Pritchard gave an update on the Urban Forestry Master Plan RFP.

The Tree Commission had a brief discussion about the Master Plan RFP and stated that a subcommittee may need to meet three more times to finish up the RFP.

Commissioner Perry stated that she spoke with Virginia Abram the care taker of the Rust Sanctuary about using the conference room at the Rust Sanctuary for a Retreat and that they had a room available for October 9<sup>th</sup>.

The Commission discussed asking to see if a conference room was available for October 23<sup>rd</sup> and Commissioner Perry stated she would check on that date.

Commissioner Perry showed the Plant a Tree for Me brochure that she has been putting together.

The Tree Commission discussed the brochure and how people would receive their two free passes to Ida Lee for planting a tree.

Commissioner Pritchard gave an update regarding the Dominion Virginia Power line on the W & OD trail and that the open meeting they were going to have on September 9<sup>th</sup> and 10<sup>th</sup> has been canceled and the next meeting should be on September 14<sup>th</sup>.

## **Minutes: Leesburg Tree Commission August 16, 2004**

### **NEW BUSINESS:**

None

### **COUNCILMANIC COMMENTS:**

Commissioner Hower stated that he would be attending the Planning Commission meeting on September 2<sup>nd</sup>.

### **STAFF COMMENTS:**

Mr. Banks stated that the commission has \$14,000 in there budget for this year and there is a one day workshop on September 9<sup>th</sup>.

### **COMMISSIONER'S COMMENTS:**

Commissioner Prichard thanked Gary Prichard for all the hard work on the draft Master Plan RFP.

Commissioner Griffith thinks that her involvement with the school system will be a big help to the Tree Commission.

### **ADJOURNMENT:**

Commissioner Pritchard made a motion to adjourn the meeting.

Motion: Pritchard  
Second: Perry  
Carried: 4-0

There being no further business the meeting adjourned at 9:22 p.m.

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Jay S. Banks, Urban Forester